

Sukkur IBA University invites applications from dynamic, qualified and result-oriented candidates for the following positions:

1. Advisor - Media & Communication (Contract) extendable

Qualification: Ph.D or Minimum MPhil from a HEC recognized Institution in the relevant field.

Experience: 15-years professional experience in in the field of media and communication in a National or International organization. The candidate shall be required to have following Key Skills & Competencies which are very essential part of the role:

- Ability to establish and maintain a Production House for education and industry fit workforce
- Skills of proposal writing, PC-1 submission, media related project management
- Skills for development of Media Lab and Development of Media Centre
- Expertise in academic curriculum development and course content
- Ability to advise Management on various media related modern initiatives
- Expertise in Project Development of FM Radio Station, TV Station, and others
- Expertise in arranging advisory board and arrangement of National an/International Conference

2. Advisor - Physical Education and Sport Sciences (Contract) extendable

Minimum Qualification: Ph.D or Minimum MPhil from a HEC recognized Institution in the relevant field.

Experience: 15 years professional experience in the field of Physical Education and Sport Science in a National or International organization. The candidate shall be required to have following Key Skills & Competencies which are very essential part of the role:

- Ability to propose and establish a Physical Education Center
- Skills of proposal writing, PC-1 submission on Development Projects,
- Expertise in academic curriculum development and course content
- Ability to advise Management on various physical science initiatives
- Expertise on Sports Initiatives and activities
- Expertise in establishment of sports Facilitates at Campus

3. Director, Student Financial Aid and University Advancement (BPS-19)

Qualification: 1st Class Masters Degree (18 years of education) in Business Administration from a HEC recognized Institute/University. Ph.D. holders will be given preference. Specialized training in financial aid, development, M&E, Strategic Communication or IT/ MIS will be treated as a plus point.

Experience: Minimum 12 years continuous service in BPS-17 or above or 07 years of continuous service in BPS-18 at a senior management. **OR** 12 years Corporate Service.

Preference will be given to candidates having 3 years of experience of financial assistance and university advancement/career services. Programs at an accredited or conceptual understanding of mechanism of financial assistance, university advancement and career services.

4. General Physician (Male)

Qualification: MBBS from a HEC/PMDC recognized Medical University/College. Higher Qualifications e.g. FCPS will be given preference.

Experience: At least four years of experience as a General Physician in a Hospital / Clinic.

Clinic Timings:
4:00 pm to 9:00 pm

5. Assistant Professor, Physical Education (BPS-19)

Qualification: PhD in relevant field from a HEC recognized University/Institution.

Experience: No Experience required for PhD holder.

6. Gymnastics Demonstrator (BPS-17)

Qualification: M.A/MSc/BS (16 Years of Education)/Associate Degree in Sport Science and Physical Education from a HEC recognized University/Institution.

7. Assistant Manager-CELLinc. (BPS-16)

Qualification: MBA/BBA/MPA (16 years of education) in Marketing/Entrepreneurship/Project Management, from a HEC recognized University/Institute.

Experience: Minimum **03 years** experience in relevant field of Project Marketing, Entrepreneur Management and Project Management in any reputed organization/company/Institute.

8. Assistant Manager-Admissions (BPS-16)

Qualification: MBA/BBA or equivalent (16 Years education) from a HEC recognized University/Institute.

Experience: Minimum 2-3 years experience in general administration/admission office.

GUIDELINES TO APPLY:

- Only eligible candidate who meet above criteria can apply through online at career.iba-suk.edu.pk and send such printed form along with relevant & complete documents, updated CV, recent photograph and application with ABL Challan of SIBA Testing Service (STS) of **Rs. 1000/-** (For **Rs. 500/-** BPS-16) latest by **February 12, 2019**.
- Government Employee must apply through proper channel or submit NOC with application. Providing fictitious, exaggerated, or misleading information on a job application shall result in rejection of application & termination of employment at any stage. Candidate can apply against one post only. Only short-listed candidates who meet the criteria will be contacted for further Test/Interview through SMS/Email/Letter.

REGISTRAR

Sukkur IBA University, Airport Road, Sukkur **Ph:** 071-5644129 **UAN:** 071 (111-785-422) **Fax :** 071-5804419

Application form may be downloaded from the University Website: www.iba-suk.edu.pk

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